

Town of Pima

Building Inspection Requirement Information

As part of the permit application process, it is your responsibility to contact the building inspector for each of the following required inspections:

1. Site plan to review the property line and proper setbacks.
2. Footings and proper rebar location.
3. Wood floor with the sheeting or ready for concrete slab to ensure proper placement of rebar, wire and rough-in plumbing.
4. Framing, siding and roofing.
5. Plumbing, electrical, mechanical, and insulation.
6. Sheetrock
7. Final inspection.

The blue permit card will not be issued until the plan and construction site have been approved. Upon issuance it is to be posted at the construction site in a conspicuous place. Applicants will be required to call the building inspector for each inspection. Until each inspection is complete, work should not progress onto the next phase of construction. The building inspector will initial the **Inspection Report** when each phase has been inspected and approved. The applicant is to keep the **permit card** and the **Inspection Report** on the premises at all times. If this process is not followed, the building inspector can require proof that the building code was complied with for that uninspected portion of the building. Burden of proof shall rest with the permittee.

