

INSTRUCTIONS

BEFORE USING THE ENCLOSED SCHEDULES, PLEASE COMPLETE THE FOLLOWING:

Enter the City/Town Name: **TOWN OF PIMA**

The steps below will help populate the attached schedules with the appropriate dates. The "current year" is the fiscal year in which the city/town is operating, and the "budget year" is the fiscal year for which the city/town is budgeting and that immediately follows the current year.

1. Select the Current Year **2011**
2. Select the Budget Year **2012**

OFFICAL BUDGET FORMS

TOWN OF PIMA

Fiscal Year 2012

TOWN OF PIMA
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TOWN OF PIMA
Resolution for the Adoption of the Budget
Fiscal Year 2012

WHEREAS, in accordance with the provisions of Title 42, Chapter 17, Articles 1-5, Arizona Revised Statutes (A.R.S.), the City/Town Council did, on _____, _____, make an estimate of the different amounts required to meet the public expenditures/expenses for the ensuing year, also an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property of the City/Town of _____, and

WHEREAS, in accordance with said chapter of said title, and following due public notice, the Council met on _____, _____, at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures/expenses or tax levies, and

WHEREAS, it appears that publication has been duly made as required by law, of said estimates together with a notice that the City/Town Council would meet on _____, _____, at the office of the Council for the purpose of hearing taxpayers and making tax levies as set forth in said estimates, and

WHEREAS, it appears that the sums to be raised by taxation, as specified therein, do not in the aggregate exceed that amount as computed in A.R.S. §42-17051(A), therefore be it

RESOLVED, that the said estimates of revenues and expenditures/expenses shown on the accompanying schedules, as now increased, reduced, or changed, are hereby adopted as the budget of the City/Town of _____ for the fiscal year _____.

Passed by the _____ City/Town Council, this _____ day of _____.

APPROVED:

Mayor

ATTEST:

Clerk

TOWN OF PIMA
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2012

| FUND | ADOPTED BUDGETED EXPENDITURES/EXPENSES* 2011 | ACTUAL EXPENDITURES/EXPENSES ** 2011 | FUND BALANCE/ NET ASSETS*** July 1, 2011** | PROPERTY TAX REVENUES 2012 | ESTIMATED REVENUES OTHER THAN PROPERTY TAXES 2012 | OTHER FINANCING 2012 | | INTERFUND TRANSFERS 2012 | | TOTAL FINANCIAL RESOURCES AVAILABLE 2012 | BUDGETED EXPENDITURES/EXPENSES 2012 |
|---|--|--------------------------------------|--|----------------------------|---|----------------------|--------|--------------------------|-------|--|-------------------------------------|
| | | | | | | SOURCES | <USES> | IN | <OUT> | | |
| 1. General Fund | \$ 1,049,761 | \$ 882,380 | \$ 151,457 | \$ 12,540 | \$ 948,541 | \$ | \$ | \$ | \$ | \$ 1,112,538 | \$ 1,112,538 |
| 2. Special Revenue Funds | 1,017,388 | 387,812 | | Secondary: | 1,426,818 | | | | | 1,426,818 | 1,426,818 |
| 3. Debt Service Funds Available | | | | | | | | | | | |
| 4. Less: Amounts for Future Debt Retirement | | | | | | | | | | | |
| 5. Total Debt Service Funds | | | | | | | | | | | |
| 6. Capital Projects Funds | | | | | | | | | | | |
| 7. Permanent Funds | | | | | | | | | | | |
| 8. Enterprise Funds Available | 226,245 | 129,492 | | | 256,996 | | | | | 256,996 | 256,996 |
| 9. Less: Amounts for Future Debt Retirement | | | | | | | | | | | |
| 10. Total Enterprise Funds | 226,245 | 129,492 | | | 256,996 | | | | | 256,996 | 256,996 |
| 11. Internal Service Funds | | | | | | | | | | | |
| 12. TOTAL ALL FUNDS | \$ 2,293,394 | \$ 1,399,684 | \$ 151,457 | \$ 12,540 | \$ 2,632,355 | \$ | \$ | \$ | \$ | \$ 2,796,352 | \$ 2,796,352 |

EXPENDITURE LIMITATION COMPARISON

| | | |
|--|---------------------|---------------------|
| | 2011 | 2012 |
| 1. Budgeted expenditures/expenses | <u>\$ 2,293,394</u> | <u>\$ 2,796,352</u> |
| 2. Add/subtract: estimated net reconciling items | | |
| 3. Budgeted expenditures/expenses adjusted for reconciling items | <u>2,293,394</u> | <u>2,796,352</u> |
| 4. Less: estimated exclusions | | |
| 5. Amount subject to the expenditure limitation | <u>\$ 2,293,394</u> | <u>\$ 2,796,352</u> |
| 6. EEC or voter-approved alternative expenditure limitation | <u>\$ 3,624,100</u> | <u>\$ 3,684,100</u> |

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts in this column represent Fund Balance/Net Asset amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

TOWN OF PIMA
Summary of Tax Levy and Tax Rate Information
Fiscal Year 2012

| | 2011 | 2012 |
|--|-------------|-------------|
| 1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A) | \$ 10,764 | \$ 12,540 |
| 2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18) | \$ | |
| 3. Property tax levy amounts | | |
| A. Primary property taxes | \$ 9,788 | \$ 12,540 |
| B. Secondary property taxes | | |
| C. Total property tax levy amounts | \$ 9,788 | \$ 12,540 |
| 4. Property taxes collected* | | |
| A. Primary property taxes | | |
| (1) Current year's levy | \$ 9,788 | |
| (2) Prior years' levies | | |
| (3) Total primary property taxes | \$ 9,788 | |
| B. Secondary property taxes | | |
| (1) Current year's levy | \$ | |
| (2) Prior years' levies | | |
| (3) Total secondary property taxes | \$ | |
| C. Total property taxes collected | \$ 9,788 | |
| 5. Property tax rates | | |
| A. City/Town tax rate | | |
| (1) Primary property tax rate | 0.1404 | 0.1335 |
| (2) Secondary property tax rate | | |
| (3) Total city/town tax rate | 0.1404 | 0.1335 |

B. Special assessment district tax rates
Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating _____ special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

TOWN OF PIMA
Summary by Fund Type of Revenues Other Than Property Taxes
Fiscal Year 2012

| SOURCE OF REVENUES | ESTIMATED REVENUES 2011 | ACTUAL REVENUES* 2011 | ESTIMATED REVENUES 2012 |
|--------------------------------|-------------------------------|-----------------------------|-------------------------------|
| GENERAL FUND | | | |
| Local taxes | | | |
| City Sales Tax | \$ 225,000 | \$ | \$ 225,000 |
| Franchises | 45,000 | 45,000 | 45,000 |
| Construction Tax | 10,000 | | 10,000 |
| Licenses and permits | | | |
| Business | 3,355 | | 3,400 |
| Building | 10,000 | | 10,000 |
| Intergovernmental | | | |
| Urban Shared Revenues | 193,567 | | 201,473 |
| County Fire District | 23,582 | 23,582 | 23,582 |
| State Sales Tax | 163,699 | | 180,592 |
| Vehicle License Tax | 114,954 | | 115,294 |
| Charges for services | | | |
| Cemetery | 10,000 | | 10,000 |
| P&R Swimming Pool | 24,000 | | 28,000 |
| Dog Tags | 200 | | 200 |
| County Tower Lease | 4,500 | | 4,500 |
| Alltel Tower Lease | 6,000 | | 6,000 |
| Fines and forfeits | | | |
| Police Fines | 500 | | 500 |
| Court Fines | 30,000 | | 30,000 |
| Impound Fees | 500 | | 500 |
| Interest on investments | | | |
| Interest | 4,500 | | 4,500 |
| In-lieu property taxes | | | |
| Contributions | | | |
| Voluntary contributions | | | |
| Miscellaneous | | | |
| Miscellaneous Income | 50,000 | | 50,000 |
| Total General Fund | \$ 919,357 | \$ 68,582 | \$ 948,541 |

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF PIMA
Summary by Fund Type of Revenues Other Than Property Taxes
Fiscal Year 2012

| <u>SOURCE OF REVENUES</u> | <u>ESTIMATED REVENUES 2011</u> | <u>ACTUAL REVENUES*</u> <u>2011</u> | <u>ESTIMATED REVENUES 2012</u> |
|---------------------------|--|--|--|
|---------------------------|--|--|--|

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF PIMA
Summary by Fund Type of Revenues Other Than Property Taxes
Fiscal Year 2012

| <u>SOURCE OF REVENUES</u> | <u>ESTIMATED REVENUES 2011</u> | <u>ACTUAL REVENUES*</u> <u>2011</u> | <u>ESTIMATED REVENUES 2012</u> |
|---------------------------|--|--|--|
|---------------------------|--|--|--|

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF PIMA
Summary by Fund Type of Other Financing Sources/<Uses> and Interfund Transfers
Fiscal Year 2012

| FUND | OTHER FINANCING 2012 | | INTERFUND TRANSFERS 2012 | |
|-------------------------------------|---------------------------------|---------------------|-------------------------------------|--------------------|
| | SOURCES | <USES> | IN | <OUT> |
| GENERAL FUND | | | | |
| | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| | _____ | _____ | _____ | _____ |
| | _____ | _____ | _____ | _____ |
| Total General Fund | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| SPECIAL REVENUE FUNDS | | | | |
| | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| | _____ | _____ | _____ | _____ |
| | _____ | _____ | _____ | _____ |
| Total Special Revenue Funds | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| DEBT SERVICE FUNDS | | | | |
| | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| | _____ | _____ | _____ | _____ |
| | _____ | _____ | _____ | _____ |
| Total Debt Service Funds | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| CAPITAL PROJECTS FUNDS | | | | |
| | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| | _____ | _____ | _____ | _____ |
| | _____ | _____ | _____ | _____ |
| Total Capital Projects Funds | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| PERMANENT FUNDS | | | | |
| | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| | _____ | _____ | _____ | _____ |
| | _____ | _____ | _____ | _____ |
| Total Permanent Funds | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| ENTERPRISE FUNDS | | | | |
| | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| | _____ | _____ | _____ | _____ |
| | _____ | _____ | _____ | _____ |
| Total Enterprise Funds | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| INTERNAL SERVICE FUNDS | | | | |
| | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| | _____ | _____ | _____ | _____ |
| | _____ | _____ | _____ | _____ |
| Total Internal Service Funds | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| TOTAL ALL FUNDS | \$ _____ | \$ _____ | \$ _____ | \$ _____ |

TOWN OF PIMA
Summary by Department of Expenditures/Expenses Within Each Fund Type
Fiscal Year 2012

| FUND/DEPARTMENT | ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2011 | EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2011 | ACTUAL EXPENDITURES/ EXPENSES* 2011 | BUDGETED EXPENDITURES/ EXPENSES 2012 |
|-------------------------------------|--|--|--|---|
| GENERAL FUND | | | | |
| Administration | \$ 168,600 | \$ | \$ 144,152 | \$ 177,950 |
| Court Department | 41,100 | | 27,947 | 37,250 |
| Attorney/Legal | 19,050 | | 18,000 | 18,000 |
| Election | | | | |
| Clerk/Manager | 70,400 | | 85,946 | 74,400 |
| P&Z | 2,200 | | 2,202 | 1,900 |
| Police | 308,438 | | 298,409 | 395,932 |
| Fire/EMT | 77,333 | | 67,671 | 91,215 |
| Public Works | 10,000 | | 12,751 | 30,000 |
| Little L./Arena/Parks/Cem/Pool | 106,950 | | 94,738 | 217,300 |
| Library | 44,250 | | 45,853 | 49,150 |
| Unallocated Contingency | 201,440 | | 84,711 | 19,441 |
| Total General Fund | \$ 1,049,761 | \$ | \$ 882,380 | \$ 1,112,538 |
| SPECIAL REVENUE FUNDS | | | | |
| Highway Department | \$ 196,653 | \$ | \$ 198,405 | \$ 167,137 |
| EMS Grant | 80,077 | | | 80,077 |
| Fire Department | 123,333 | | | 244,888 |
| Little League Grant | 2,000 | | | 2,000 |
| State Grant | 57,882 | | 57,882 | 60,000 |
| Police Grant | 450,000 | | 127,768 | 450,000 |
| Firemens Pension Fund | 54,050 | | 607 | 54,859 |
| Library Fund | 29,800 | | 2,400 | 21,122 |
| JCEF | 5,702 | | 750 | 6,900 |
| LLEGB | | | | 2,400 |
| Municipal Court Recovery Fund | 16,196 | | | 12,717 |
| Fill The Gap | 1,695 | | | 2,425 |
| CDBG | | | | 322,293 |
| Total Special Revenue Funds | \$ 1,017,388 | \$ | \$ 387,812 | \$ 1,426,818 |
| DEBT SERVICE FUNDS | | | | |
| | \$ | \$ | \$ | \$ |
| Total Debt Service Funds | \$ | \$ | \$ | \$ |
| CAPITAL PROJECTS FUNDS | | | | |
| | \$ | \$ | \$ | \$ |
| Total Capital Projects Funds | \$ | \$ | \$ | \$ |
| PERMANENT FUNDS | | | | |
| | \$ | \$ | \$ | \$ |
| Total Permanent Funds | \$ | \$ | \$ | \$ |
| ENTERPRISE FUNDS | | | | |
| Sewer Funds | \$ 226,245 | \$ | \$ 129,492 | \$ 256,996 |
| Total Enterprise Funds | \$ 226,245 | \$ | \$ 129,492 | \$ 256,996 |
| INTERNAL SERVICE FUNDS | | | | |
| | \$ | \$ | \$ | \$ |
| Total Internal Service Funds | \$ | \$ | \$ | \$ |
| TOTAL ALL FUNDS | \$ 2,293,394 | \$ | \$ 1,399,684 | \$ 2,796,352 |

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

