



**Education Record**

Do you have a high school diploma or the equivalent:       Yes       No

|   |  |                     |       |
|---|--|---------------------|-------|
| <i>School</i>   |  | City                | State |
| Dates Attended  |  | Degrees or Diplomas |       |
| <i>School</i>   |  | City                | State |
| Dates Attended  |  | Degrees or Diplomas |       |
| <i>School</i>   |  | City                | State |
| Dates Attended  |  | Degrees or Diplomas |       |
| Describe any specialized training, skills, honors received: |  |                     |       |
| -----   |  |                     |       |
| -----   |  |                     |       |
| -----   |  |                     |       |
| -----   |  |                     |       |

**References**

|             |         |              |
|-------------|---------|--------------|
| <b>Name</b> | Address | Phone Number |
| <b>Name</b> | Address | Phone Number |
| <b>Name</b> | Address | Phone Number |

History – Begin with most recent employer. Attach additional sheets as needed. **Must be completed in full.**

| <b>Job Title:</b>   | <b>Dates Employed</b> |        | <b>Work Performed</b> |
|---------------------|-----------------------|--------|-----------------------|
| Employer:           | From                  | To     |                       |
| Supervisor:         |                       |        |                       |
| Address:            | Hourly Rate / Salary  |        |                       |
| Telephone Number:   | Starting              | Ending |                       |
| Reason for leaving: |                       |        |                       |
|                     |                       |        |                       |
| <b>Job Title:</b>   | <b>Dates Employed</b> |        | <b>Work Performed</b> |
| Employer:           | From                  | To     |                       |
| Supervisor:         |                       |        |                       |
| Address:            | Hourly Rate / Salary  |        |                       |
| Telephone Number    | Starting              | Ending |                       |
| Reason for leaving  |                       |        |                       |
|                     |                       |        |                       |
| <b>Job Title</b>    | <b>Dates Employed</b> |        | <b>Work Performed</b> |
| Employer            | From                  | To     |                       |
| Supervisor          |                       |        |                       |
| Address             | Hourly Rate / Salary  |        |                       |
| Telephone Number    | Starting              | Ending |                       |
| Reason for leaving  |                       |        |                       |
|                     |                       |        |                       |
| <b>Job Title</b>    | <b>Dates Employed</b> |        | <b>Work Performed</b> |
| Employer            | From                  | To     |                       |
| Supervisor          |                       |        |                       |
| Address             | Hourly Rate / Salary  |        |                       |
| Telephone Number    | Starting              | Ending |                       |
| Reason for leaving  |                       |        |                       |
|                     |                       |        |                       |

**Applicant's Statement**

I certify that the answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in the application for employment as may be necessary in arriving at an employment decision.

I understand that neither this document nor any offer of employment from the employer constitute an employment contract.

I understand that false or misleading information given in my application or interview(s) may result in discharge.

In consideration for my employment, I agree to conform to the town's policies, practices, rules, regulations, and standards, which may be changed from time to time.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Town of Pima is an equal opportunity employer.**