

TOWN COUNCIL MEETING MINUTES

Budget Work Session/Town Council Session
Date & Time: 06 June, 2017, 6:00 PM

Call to Order: 6:00

Mayor Fletcher turns the time over to Interim Town Manager, Sean Lewis. Per Lewis each council member will meet with their assigned department head. After twenty minutes we will break and give unassigned council members an opportunity to ask questions of department heads.

Discussion and questions from council members, staff and Interim Town Manager, Sean Lewis about tentative budget.

Council members and department heads meet and discuss tentative budget.

Mayor Fletcher calls a short recess

Regular Council meeting

Call to Order by Mayor Fletcher at 7:00 p.m.

Prayer: Councilman Rogers

Pledge of Allegiance: Councilwoman Barr

Those Present:

CALL TO THE PUBLIC

Those wishing to address the Council are required to register by completing and signing an individual speaker's form with the Clerk before the meeting and must be recognized by the Mayor before speaking. Time permitting; each presentation will be given approximately three (3) minutes. It is probable that each representative will be limited to one speaker per organization. Action taken as a result of public comment will be limited to directing staff to study or reschedule the matter for further consideration at a later date.

DECLARATION ON CONFLICT OF INTEREST

The council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff members determine they have a conflict of interest.

Approval of Minutes from Special Town Council Session 30 May 2017.

Motion to approve by Councilwoman Teeter; seconded by Councilwoman Barr. Vote 5 to 0.

Presentation for Dennis Lunt for 25 years of service by Dennis Lines.

Recognition of Diane Cauthen, Pima Police Chief by Councilman Cabrera.

Report by Magistrate Griffith will be tabled until he shows up.

COUNCIL BUSINESS

1. Discussion and possible decision to appoint Darryl Weech as Chair and as Scott Howell, Vice-Chair of Planning of Zoning.

Discussion by Interim Town Manager Sean Lewis.

Motion to appoint Darryl Weech as Chair and Scott Howell as Vice-Chair of Planning and Zoning made by Councilwoman Barr and seconded by Councilwoman Teeter. Vote 5 to 0.

2. Discussion and possible decision to adopt new Regulations of Manufactured Homes.

Discussion by Interim Town Manager Lewis.

Motion made to change the Town Code to allow for newer, inspected manufactured homes that meet the standards by Councilwoman Teeter; seconded by Councilman Cabrera. Vote 5 to 0.

3. Discussion and possible decision to allow swine within the limits of the Town of Pima.

Interim Town Manager Lewis was approached by a citizen asking about his child raising swine for a 4-H project. It was suggested to table this item for one month to give council a chance to talk to citizens about their feelings on this issue. Mayor Fletcher further suggested that the council follow the 150-foot limit for any dwelling away from the swine.

Motion was made to table this item for one month by Councilman Rogers; Seconded by Mayor Fletcher. Vote 5 to 0.

4. Discussion and possible decision on salary for Interim Town Manager Sean Lewis.

Mayor Fletcher talked about the many responsibilities the Interim Town Manager has at the current time. He felt like he should have the same salary as the previous Town Manager.

A Motion was made that the salary of Interim Town Manager Sean Lewis should be the same as the previous Town Manager by Councilman Rogers and seconded by Councilwoman Teeter. Vote 5 to 0.

5. **Discussion and possible decision for salary for town Manager vacancy.**

Interim Town Manager Lewis talked about needing an amount to tell individuals who inquire as for current salary for Town Manager vacancy.

Motion made that the salary for the Town Manager vacancy would be \$50,000 - \$60,000 DOE, by Mayor Fletcher and seconded by Councilwoman Barr. Vote 5-0

6. **Discussion and possible decision to separate Town Manager and Town Clerk responsibilities and appoint Barbara Herreras as Town Clerk.**

Interim Town Manager Lewis indicated that in the current Town Code there are two separate positions: Town Manager and Town Clerk. For responsibility purposes these two positions should remain separate. Mayor Fletcher indicated that Barbara Herreras has been performing the duties of Town Clerk and should be appointed as such.

Motion was made to separate Town Manager and Town Clerk positions and duties and appoint Barbara Herreras as the Town Clerk by Councilwoman Barr and seconded by Councilman Rogers. Vote 5-0

7. **Discussion and possible decision for bank operations**

Interim Town Manager Lewis talks about interest rates with Chase Bank and Credit Union. He further indicates it is in the Town's best interest to close the Chase account and move the funds to the Credit Union. Comments made by Councilman Rogers.

Motion made to move money from Chase Bank to the Credit Union by Councilwoman Barr and seconded by Councilwoman Teeter. Vote 5-0

DURING OR AFTER THE TOWN COUNCIL MEETING ON JUNE 6, 2017 THE COUNCIL
MAY ADJOURN TO EXECUTIVE SESSION

Motion made by to go into Executive Session by Mayor Fletcher and seconded by
Councilwoman Teeter. Vote 5-0

1. Consultation/Discussion with Town Attorney for legal advice (A.R.S. 38-431.03A3)
(A.R.S. 38-431-03A1)
2. Consultation/Discussion concerning personnel, financial and property issues.

Motion made to go back into General Session by Councilman Rogers and seconded by Councilwoman Teeter. Vote 5-0

Interim Town manager Lewis updated the Council as to the success of selling pool passes this summer and new pool hours. He further indicated that the Town was in serious need for a handicapped accessible lift and one was donated by the MGRMC earlier that day since it was no longer being used for the pool at Roadrunner Rehab. Additionally, due to the upgrading of Caselle software, the office will be closed Thursday afternoon (6/8/2017). A sign will be posted on the door.

POSSIBLE AGENDA ITEMS FOR THE NEXT TOWN COUNCIL MEETING

Each Council member report on any activity they may have done during the month.

Motion made to adjourn by Councilman Rogers and seconded by Councilwoman Teeter. Vote 5-0

Meeting adjourned at 8:21.

1. ***Section 504 of the Rehabilitation Act & Title II of the Americans with Disabilities Act prohibits discrimination on the basis of disability in public meetings. Individuals with disabilities who need a reasonable accommodation to participate in these meetings, or who require this information in an alternate format, may call the Town of Pima at 485-2611 or TDD (928) 428-0778, as soon as possible to allow sufficient time to arrange for the accommodation.